



# Registration Guide

Football Australia has implemented a new registration system this year, PlayFootball 2.0. These guidelines are intended to help through the registration process but as we are all still learning they will not be a comprehensive set of instructions and may differ slightly for your situation.

## 1. Logging in

Go to <https://registration.playfootball.com.au/participant/>

If this is your first time registering yourself or your child you will need to create an account. As a parent with an account you can manage the registration of all your family through that one account.

If you have registered yourself or your children through the previous portal and your password is not working, try resetting your password using [Forgot your password?](#) at the bottom.

## 2. Follow the registration package link

If you are a returning player or committed in the early registration trial you should have received an email with a link from [registrar@nbsc.org.au](mailto:registrar@nbsc.org.au). Please use that link to go to your relevant registration package.

For new players use the relevant link below;

Package	Total Registration Cost	Comments
<a href="#">Hub (6s)</a>	\$ 300.00	Mixed small sided games (4 v 4)
<a href="#">Hub (7s)</a>	\$ 300.00	Mixed small sided games (4 v 4)
<a href="#">Miniroos Girls (8-12s)</a>	\$ 320.00	Designated girls leagues
<a href="#">Junior Girls (13-16s)</a>	\$ 350.00	
<a href="#">Miniroos Mixed (8-12s)</a>	\$ 320.00	Mixed leagues for boys and girls
<a href="#">Junior Mixed (13-16s)</a>	\$ 350.00	
<a href="#">Juniors Mixed (17-18s)</a>	\$ 380.00	
<a href="#">Seniors</a>	\$ 450.00	For all men and women
<a href="#">Coaches</a>	\$ 0.00	All Coaches and Managers are required to be registered
<a href="#">Team Managers</a>	\$ 0.00	

### Notes:

- Football Australia by default require payment in full at the completion of the registration process for all registrations. A transaction fee may also apply.
- To pay or part-pay with a Kidsport voucher please contact the [Registrar](#) before registering.
- For payment plans or other arrangements, contact your Coordinator or the [Registrar](#).

### 3. Register your players

Go through the process of registering. The link below is a good video from the PlayFootball team which steps through the registration process.

<https://support.playfootball.com.au/support/solutions/articles/22000286836-2025-registration-system-video-how-to-register-and-pay-for-a-registration-participant>

Some specific items are called out below.

#### 3.1 TOTAL REGISTRATION COST displayed is incorrect

Please note that the **TOTAL REGISTRATION COST** here may not be correct. At the check-out the cost will match that outlined above.

**FOOTBALL**

**MINIROOS GIRLS (8-12S)**

OPEN FOR REGISTRATIONS

**REGISTER FROM**  
Thursday, 2nd Jan 2025

**APPROPRIATE FOR**  
Female  
Ages 7 to 12

**TOTAL REGISTRATION COST**  
**\$361.48**

Register

Express your interest

#### 3.2. Linking Previous Records

When you respond to **WHO ARE YOU REGISTERING FOR** you are presented with records already linked to your account.

If this did not appear or you selected **Ignore and close**, then complete all details in this step to search for your previous records.

If a suitable record is available, select it and click **Use Record**.

**PARTICIPANT HISTORY FOUND**

We have found some previous registrations that appear to also be yours, please select any of the registrations below that you believe to be yours

Record 1: Joshua Tench  
joshtench@gmail.com

Search Again Use Record

**ASSOCIATED PARTICIPANTS HISTORY FOUND**

Please select any participant record listed below to proceed.

Joshua Tench  
Previous Club

FFA#: 54471339  
Birth Year: 1982  
Login ID: j\*\*\*\*\*@gmail.com

Ignore and close Use Record

**FOOTBALL**

**PLEASE ENTER ALL FIELDS TO SEARCH PREVIOUS RECORDS**

First Name \*

Last Name \*

Gender

Date of Birth \*

Email

Mobile Number

Cancel Search

Back Next

### 3.3. Discounts and Vouchers

Discounts are applied through the use of vouchers entered at check-out before payment.

#### 3.3.1 Sibling Discount

A discount of \$20 is available for siblings once a full fee registration has been completed. Enter the voucher **SIBLING2025** to apply this discount to the sibling registrations.

#### 3.3.2 Early Registration Deposits

Each player that paid a deposit in the early registration process should have received an email with a voucher to the value of the deposit paid. This voucher is unique and cannot be shared or re-used.

Please contact your Coordinator or the Registrar if there are any issues.

#### 3.3.3 Other Discounts

We have often also provided a number of other discounts for Seniors;

- Full time students
- FIFO workers

Please contact your Coordinator to arrange a voucher for any of these discounts.

### 3.4. Identity Verification

It is a requirement that all participants will need to be verified this season in the transition to the new system. No players will be approved for registration until their identification matching their profile has been cited.

This is a once off. Next season only new players will need to be verified.

Aware of people's privacy this verification can be undertaken in one of two ways.

#### 3.4.1 Online Verification – PlayFootball – Supporting Documents (preferred)

Follow the instructions here for how to upload a Supporting Document – Other Document.

<https://support.playfootball.com.au/support/solutions/articles/22000286830-2025-registration-system-participant-video-how-to-upload-wwccs-and-other-documents>

Once the registration is approved the document can be removed from PlayFootball.

#### 3.4.2 In-person Verification

This can be done face-to-face with a North Beach PlayFootball administrator.

Please arrange a suitable time for this verification.

### 3.5 Working With Children Check

For all Coaches and Team Managers please undertake a Working With Children Check (WWCC). Western Australia is the only state where there are legal WWCC exemptions for parents involved with their children's activities (like coaching or managing a soccer team).

However, with Western Australia as the only state with exemptions the functionality with PlayFootball 2.0 to process exemptions is not currently in place.

The Club will reimburse any registered coached or managers the \$11.00 fee they will incur.

## 4 Additional Questions – Player/Parent Assistance

Finally, a short survey is required to be completed on behalf of all players before any registrations will be approved. This identifies opportunities for each member to contribute to the smooth running of the club.

<https://forms.office.com/r/suL2uH3tGR>

## 5 Registration Assistance

The PlayFootball Participant support pages are very good for navigating the system. You can find them here.

<https://support.playfootball.com.au/support/solutions/folders/22000177547>

If you have specific questions or issues during your registration please contact the [Registrar](#).

If you have questions regarding your team, training, uniforms, etc. please contact your Team Manager in the first instance, followed by your relevant Coordinator or [mail@nbsc.org.au](mailto:mail@nbsc.org.au) so it can be directed to the most suitable person.

## Additional Information

### A Priority of Registration

Returning members will be given priority until 10:00am on Thursday 13<sup>th</sup> February to complete their registrations (including completing payment). At this point registrations will be opened to new members. There will be no exceptions or places 'held'.

### B Age Groups

North Beach strongly recommends all players to register in their correct age groups, which are based on calendar year NOT school year.

For female players, girls leagues are available in certain age groups. Girls playing in mixed leagues are able to play down an age group.

Any player who wishes to play in an age group outside of the table below MUST clearly indicate WHY on the registration form. There is no guarantee that playing 'up' will be allowed and the final decision will be made by the club based on both the overall age group numbers and ability of the individual to play at a higher level. The best outcome for the club and the majority of players has priority over individual requests.

### C Team Placements

NBSC is responsible for ALL team placements. Please do not register if the registration is dependent on being placed in a preferred team or with friends as this is not guaranteed. Meeting new friends while enjoying the sport we love is part of our Club philosophy.

### D Code of conduct and conditions of registration

By registering with NBSC you agree that you/your child will abide by the code of conduct and our conditions of registration. These are available for you to read during the registration process. Whilst easy to skip through – we do ask that you read them, so you are familiar with your responsibilities.

### E NBSC Fees

Sports are expensive and cost of living is increasing. Our philosophy is that registration fees cover only the cost of playing; team fees, referee payments, uniforms, equipment such as balls, bibs, cones and so on.

Funds raised from our canteen and bar support the additional activities for our community (movie nights, presentation days, etc.) as well as investing back into improving major club equipment and infrastructure. The internal toilets in the bar area were paid for by canteen and bar 'profits' during the 2023 clubhouse renovations.

### F Training Dates and Times

Training dates and times are **yet to be determined** so we are unable to provide them at this time. As a guide from recent years;

- Hubs (6-7s) train on Tuesdays
- Miniros (8-12s) train on Thursdays
- Juniors (13-18s) generally train on Tuesdays
- Girls and Senior Women train on Wednesdays
- Senior Men train across Tuesday and Thursdays

These may change subject to the final number of teams, availability of coach and ground space.

## G Communications

The club communicates via STACK TEAM APP. Please make sure all parents are registered and have notifications on.

## H Stack Team App Instructions

Download Stack Team App from the App Store or Google Play.

Sign up to create an account (if you don't already have one). Please use the same registered parent/guardian's name and phone/email address as notifications and emails will be sent to these.

Use the search icon in the top left hand corner to search for North Beach Soccer Club. A few options will display as individual teams also use this application but the correct one is one circled below with 600+ members.

You will then need to request (or make sure you already have) access to the group your child belongs to.

- Parents 6/7 Hub
- Parents 8-12
- Parents & Players 13-18

Coaches and Managers will be added to the relevant group as they are confirmed.